



**SY 2025-2026**  
**DCPS Dual Enrollment**  
**Information Session**

# Meet The Presenter

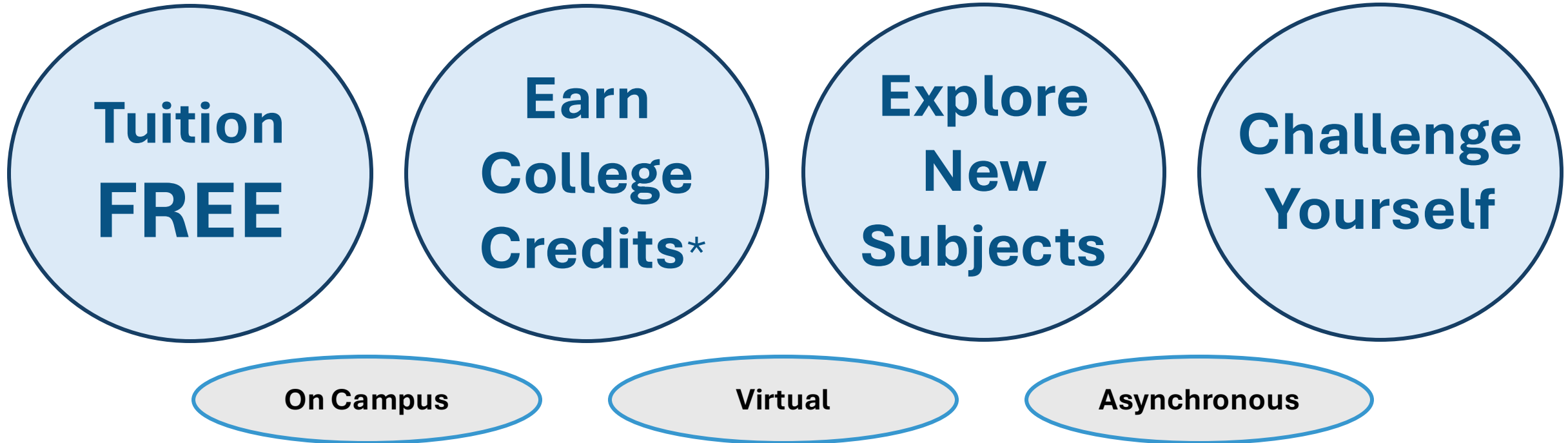


**Ms. Karime Naime**

**Director,  
College Prep & Persists Programs**

# What is Dual Enrollment?

**Dual Enrollment is an opportunity for students to take college classes & earn college credits while in high school.**



**Dual Enrollment is NOT Early College!**

*In general, most college partners allow students to take one 3-credit course per semester, with some allowing students to take up to two courses.*

# Disclaimer

There are 4 District Wide DCPS Dual Enrollment Programs:

1. OSSE Consortium
2. DCPS Private Universities
3. Ed Equity Lab
4. Advanced Technical Center

*ALL interested & eligible students must reapply! If you recently applied for summer dual enrollment or if you were previously accepted, you MUST reapply.*



[www.bit.ly/dcpsdualenrollment](http://www.bit.ly/dcpsdualenrollment)

## Ed Equity Lab

- Student Application Opened March 10
- For currently enrolled DCPS students in grades 9-11
- College courses offered during the school day as part of the high school schedule. Schools opt in & select course.
- Ask your school if they are an Ed Equity Lab school!

## Advanced Technical Center

- Talk to your school counselor to enroll
- For currently enrolled DCPS students in grades 9-11
- College courses through Trinity Washington University aligned to cybersecurity and nursing.
- Students go off campus to a center to take college-level classes with other students from the city.

**DCPS Private Universities SY 25-26  
Application Closes April 4, 2025**

# DCPS Private Universities Dual Enrollment

- American University – Data Science Program
- American University – School of Education
- Catholic University
- George Washington University
- Georgetown University
- Howard University

**Application Deadline: April 4, 2025**

## Who can apply?

- **Currently enrolled \*10th & 11th grade DCPS students with a minimum 3.0 cumulative GPA**
  - *\*10th grade applicants (rising juniors) can ONLY apply to Howard University in the DCPS Private Universities program*
  - *9th grade students (rising sophomores) are NOT eligible to apply to the DCPS Private Universities program*

## Required application materials:

- [Completed online application](#)
- DCPS high school transcript
- [Essays](#)
- [DCPS Counselor or Principal recommendation form](#)
- [DCPS Release of information form \[Español\]](#)
- Teacher letter of recommendation (no form)

*DCPS Private Universities Dual Enrollment program acceptance is valid for the fall & spring semesters, pending successful fall course completion as outlined by the university.*

# DCPS Private Universities Dual Enrollment

## What college should I apply to?

Classes in the DCPS Private Universities Dual Enrollment program are in-person, on the college campus! When choosing what college(s) to apply to, consider the following:

### Campus Location

*Choose a campus that you are able to consistently commute to and from.*

### What time of day are you able to take a dual enrollment course?

*Example: 1st period, afterschool, etc.*

**NOTE:** *To take a dual enrollment course during the school day, students must receive school counselor approval!*

### What subject or type of class are you interested in taking?

*Example: pre-calculus, humanities, required first-year college student courses, etc.*

Visit [dcps.dc.gov/node/1355411](https://dcps.dc.gov/node/1355411) to view course offerings for each university to determine which is the best fit!

# DCPS Private Universities Dual Enrollment

## How to Apply?

### Step 1) Request and prepare all required application documents.

- Essays and the release form must be uploaded at the time of application.
- The high school transcript, counselor form, and teacher letter of recommendation can be uploaded to the application by the school counselor after student submission.
- All application materials are due by **April 4, 2025**.

### Step 2) Complete the online application.

- Visit [bit.ly/DCPSPrivate](https://bit.ly/DCPSPrivate) to complete the online application. **The application must be completed in one sitting. You will not have the option to save your application and return to it later.**
- Once all application fields (excluding the “Counselor Section”) have been completed, click “SAVE & CLOSE” to submit your application. **If you do not click “SAVE & CLOSE”, your application will not be received!**



# DCPS Private Universities Dual Enrollment

## Application Reminders!

- Students are responsible for requesting their high school transcript, counselor recommendation form, and teacher letter of recommendation be completed/uploaded before the deadline.
  - *Follow your school's timeline for requesting transcripts and letters of recommendation*
- Students can rank up to 4 colleges!
- **Students will NOT be able to log back into the dual enrollment application to edit the application.**
- School counselors have access to student dual enrollment applications to support in uploading materials and application edits.

**SY24-25 Dual Enrollment Application Deadline:**

**April 4, 2025**

**OSSE Dual Enrollment  
SY 25-26 Application Closes May 5, 2025**

# OSSE Consortium Dual Enrollment

## Participating Colleges:

- Bard College
- Bowie State University
- George Mason University
- Marymount University
- Montgomery College
- Northern Virginia Community College
- Prince George's Community College
- Trinity Washington University
- University of the District of Columbia
- Virginia State University



[www.bit.ly/dcpsdualenrollment](http://www.bit.ly/dcpsdualenrollment)

## Who Can Apply?

- Currently enrolled DCPS students in grades 9-11 are eligible to apply for summer semester dual enrollment.
- GPA & grade-level eligibility is determined by each participating college.
- View the [OSSE Consortium eligibility chart](#) to determine what schools you are eligible to apply to. *Do not confuse this eligibility chart with the list of required application materials*

## Program Costs:

- OSSE will cover the cost of tuition and books for accepted/enrolled students.
- Students are responsible for additional course material expenses (*ex: art supplies*).
- If taking classes on the college campus, students are responsible for transportation to and from campus.

# OSSE Consortium Dual Enrollment

## Participating Colleges:

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[www.bit.ly/dcpsdualenrollment](http://www.bit.ly/dcpsdualenrollment)

## How many schools can I apply to?

In the OSSE Consortium Dual Enrollment application, students **must select the “type” of college** they are interested in attending: University, Community College, or UDC CARE. Each college type has different application requirements, which is why students must choose only one college type.

- **University:** Bard College, Bowie State University, George Mason University, Marymount University, Trinity Washington University, & Virginia State University
- **Community College:** Montgomery College, Northern Virginia Community College, & Prince George’s Community College
- **UDC CARE:** University of the District of Columbia

Within the college type you have selected, students can rank up to 3 schools, in order of preference (1 being your top choice). Students who select UDC can only apply to UDC.

# OSSE Consortium Dual Enrollment How to Apply?

1

## **Before starting the application, determine the following:**

- What colleges am I eligible to apply to?
- Of those schools, which college is the best fit? (campus location, class format, & classes offered).
- View the [DCPS OSSE Consortium College Selection Guide](#).

# OSSE Consortium Dual Enrollment How to Apply?

1. What colleges are you eligible to apply to?
  - [GPA & grade-level eligibility requirements](#) vary by each participating college/university.
2. Where do you want to take your dual enrollment course?
  - On a college campus
  - Virtually
  - No preference
3. What classes are available at each school?



[www.bit.ly/dcpsdualenrollment](http://www.bit.ly/dcpsdualenrollment)

## DCPS DUAL ENROLLMENT OSSE CONSORTIUM – COLLEGE SELECTION SUPPORT



### STEP 1) WHAT COLLEGES ARE YOU ELIGIBLE TO APPLY TO?

GPA & grade-level eligibility requirements vary by each participating college/university. To learn what schools you are eligible to apply to, visit the link below and view the column of the semester in which you are considering applying.

[https://osse.dc.gov/sites/default/files/dc/sites/osse/page\\_content/attachments/Dual%20Enrollment%20GPA%20Requirements%20July%202024.pdf](https://osse.dc.gov/sites/default/files/dc/sites/osse/page_content/attachments/Dual%20Enrollment%20GPA%20Requirements%20July%202024.pdf)

### STEP 2) WHERE DO YOU WANT TO TAKE YOUR DUAL ENROLLMENT COURSE?

On a college campus	Virtually	I'm okay with both!
<ul style="list-style-type: none"><li>- American University</li><li>- Bay Atlantic University</li><li>- Trinity Washington University</li><li>- UDC</li></ul> <p>Located outside of DC:</p> <ul style="list-style-type: none"><li>- Bowie State University</li><li>- Montgomery College</li><li>- NOVA CC</li><li>- PGCC</li></ul>	<ul style="list-style-type: none"><li>- Bard College</li><li>- Bowie State University</li><li>- George Mason University</li><li>- Marymount University</li><li>- Montgomery College</li><li>- NOVA CC</li><li>- PGCC</li><li>- UDC</li><li>- Virginia State University</li></ul> <p>Limited virtual classes:</p> <ul style="list-style-type: none"><li>- Bay Atlantic University</li><li>- Trinity Washington University</li></ul>	<ul style="list-style-type: none"><li>- American University</li><li>- Bard College</li><li>- Bay Atlantic University</li><li>- Bowie State University</li><li>- George Mason University</li><li>- Marymount University</li><li>- Montgomery College</li><li>- NOVA CC</li><li>- PGCC</li><li>- Trinity Washington University</li><li>- UDC</li><li>- Virginia State University</li></ul>

#### If you are considering in-person classes, ask yourself the questions below:

- How far is this campus from home/school?
- How will I get to and from campus?

### STEP 3) WHAT CLASSES ARE AVAILABLE AT EACH SCHOOL?

#### American University – School of Education

- Students will take 2 pre-determined education courses:
  - EDU 205 Schools & Society (fall)
  - EDU 280 Social Justice in Urban Education (spring)
- Classes are Mondays and Wednesdays from 4:05pm–5:20pm.

#### Bard College

- Course offerings & section times are **limited** and vary each semester.
- [Click here](#) to view the list of current & previous semester offerings.

# OSSE Consortium Dual Enrollment How to Apply?

1

## Before starting the application, determine the following:

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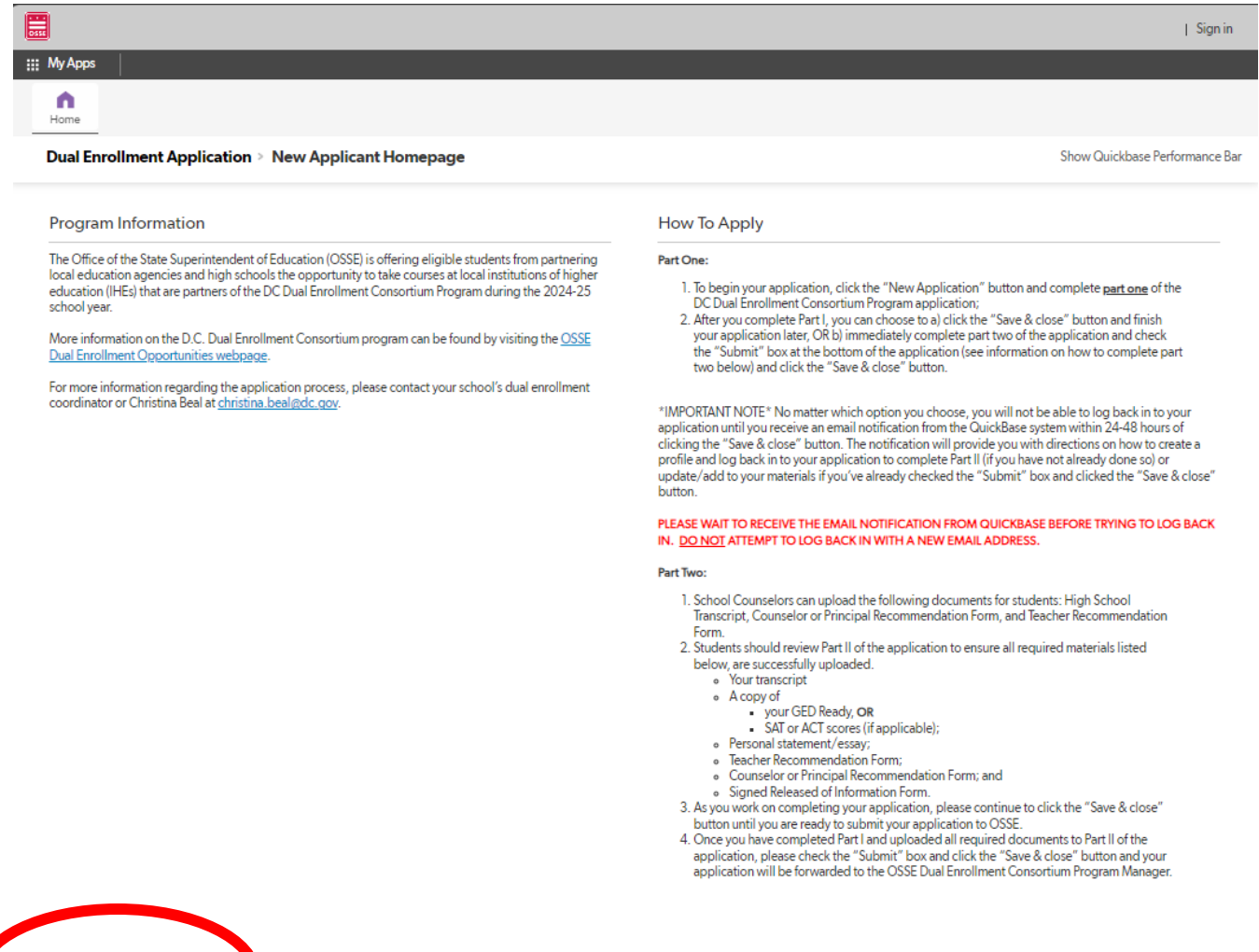
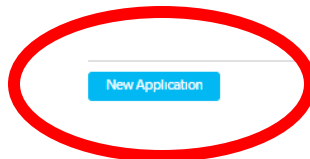
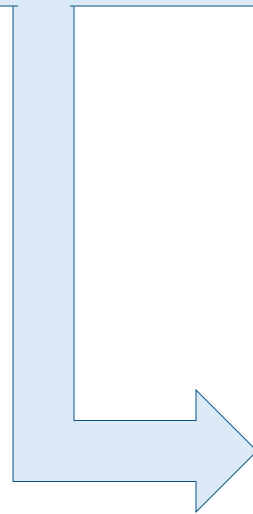
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## Visit [octo.quickbase.com/db/bmsi2h8z2](https://octo.quickbase.com/db/bmsi2h8z2) to complete Part 1 of the DC Dual Enrollment Program application.

- After completing Part 1, click “SAVE & CLOSE”.
  - After clicking “SAVE & CLOSE”, students will receive an email to create login credentials within 48 hours to be able to log back into the application.
- The submit button should **only** be clicked after ALL application materials are uploaded, including counselor & teacher uploads.

# OSSE Consortium Dual Enrollment How to Apply?

1. Visit [bit.ly/dcpsdualenrollment](https://bit.ly/dcpsdualenrollment).
2. Click “OSSE Consortium Dual Enrollment”.
3. Scroll down to the section “How to Apply”.
4. Click on the QuickBase link in step 2 to complete part 1 of the application.



The screenshot shows the 'New Applicant Homepage' for the OSSE Dual Enrollment Application. The page is divided into two main sections: 'Program Information' and 'How to Apply'. The 'Program Information' section provides details about the program and contact information for Christina Beal. The 'How to Apply' section is divided into 'Part One' and 'Part Two', each with a list of steps. A red circle highlights the 'New Application' button at the bottom of the page.

**Program Information**

The Office of the State Superintendent of Education (OSSE) is offering eligible students from partnering local education agencies and high schools the opportunity to take courses at local institutions of higher education (IHEs) that are partners of the DC Dual Enrollment Consortium Program during the 2024-25 school year.

More information on the D.C. Dual Enrollment Consortium program can be found by visiting the [OSSE Dual Enrollment Opportunities webpage](#).

For more information regarding the application process, please contact your school's dual enrollment coordinator or Christina Beal at [christina.beal@dc.gov](mailto:christina.beal@dc.gov).

**How to Apply**

**Part One:**

1. To begin your application, click the "New Application" button and complete part one of the DC Dual Enrollment Consortium Program application;
2. After you complete Part I, you can choose to a) click the "Save & close" button and finish your application later, OR b) immediately complete part two of the application and check the "Submit" box at the bottom of the application (see information on how to complete part two below) and click the "Save & close" button.

**\*IMPORTANT NOTE\*** No matter which option you choose, you will not be able to log back in to your application until you receive an email notification from the QuickBase system within 24-48 hours of clicking the "Save & close" button. The notification will provide you with directions on how to create a profile and log back in to your application to complete Part II (if you have not already done so) or update/add to your materials if you've already checked the "Submit" box and clicked the "Save & close" button.

**PLEASE WAIT TO RECEIVE THE EMAIL NOTIFICATION FROM QUICKBASE BEFORE TRYING TO LOG BACK IN. DO NOT ATTEMPT TO LOG BACK IN WITH A NEW EMAIL ADDRESS.**

**Part Two:**

1. School Counselors can upload the following documents for students: High School Transcript, Counselor or Principal Recommendation Form, and Teacher Recommendation Form.
2. Students should review Part II of the application to ensure all required materials listed below, are successfully uploaded.
  - o Your transcript
  - o A copy of
    - your GED Ready, OR
    - SAT or ACT scores (if applicable);
  - o Personal statement/essay;
  - o Teacher Recommendation Form;
  - o Counselor or Principal Recommendation Form; and
  - o Signed Released of Information Form.
3. As you work on completing your application, please continue to click the "Save & close" button until you are ready to submit your application to OSSE.
4. Once you have completed Part I and uploaded all required documents to Part II of the application, please check the "Submit" box and click the "Save & close" button and your application will be forwarded to the OSSE Dual Enrollment Consortium Program Manager.



# OSSE Consortium Dual Enrollment How to Apply?

## 1 Before starting the application, determine the following:

- What colleges am I eligible to apply to?
- Of those schools, which college is the best fit? (campus location, class format, & classes offered).
- View the [DCPS OSSE Consortium College Selection Guide](#).

## 2 Visit [octo.quickbase.com/db/bmsi2h8z2](https://octo.quickbase.com/db/bmsi2h8z2) to complete Part 1 of the DC Dual Enrollment Program application.

- After completing Part 1, click “SAVE & CLOSE”.
  - After clicking “SAVE & CLOSE”, students will receive an email to create login credentials within 48 hours to be able to log back into the application.
- The submit button should **ONLY** be clicked after ALL application materials are uploaded, including counselor & teacher uploads.

## 3 Request and prepare all required application documents.

- Students are responsible for ensuring all application documents are received and uploaded to their application by the semester deadlines.
  - All supporting documents must be in PDF format.
  - **~~Do not wait until February 25 to request your materials. Remember the application closes on 2/25!~~**

# OSSE Consortium Dual Enrollment How to Apply?

## Required Application Materials:

Students are responsible for ensuring all application documents are received and uploaded to their application by the semester deadlines.

- **DCPS high school transcript [GPA must be included]**
- **OSSE Counselor or Principal Recommendation Form**
  - Students are responsible for requesting this be completed AND ensuring it is uploaded before the deadline.
- **OSSE Signed Release of Information Form ([English](#)) ([Spanish](#))**
- **Essay\*\***
- **OSSE Teacher Recommendation Form\***
  - Completed teacher forms must be shared with the student's school counselor to be uploaded.
  - Students are responsible for requesting this be completed AND ensuring it is uploaded before the deadline.

*\*Students applying to UDC or Community Colleges\*\* within the OSSE Consortium Dual Enrollment program are not required to provide an essay or teacher recommendation form!*

*\*\* 9th grade students applying to NOVA Community College will need an essay.*

# OSSE Consortium Dual Enrollment How to Apply?

## 1 Before starting the application, determine the following:

- What colleges am I eligible to apply to?
- Of those schools, which college is the best fit? (campus location, class format, & classes offered).
- View the [DCPS OSSE Consortium College Selection Guide](#).

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- The submit button should **only** be clicked after ALL application materials are uploaded, including counselor & teacher uploads.

## 3 Request and prepare all required application documents.

- Students are responsible for ensuring all application documents are received and uploaded to their application by the semester deadlines.
- All supporting documents must be in PDF format.

## 4 Click “SUBMIT” before the semester deadline.

- Click submit once **ALL** application materials have been completed & uploaded.

***DCPS Private Universities  
&  
OSSE Consortium  
Summary***

# Program Comparison

	DCPS Private	OSSE Consortium
Institution Type	Private universities in DC (except Trinity Washington)	Mix of public and private universities
Eligibility	Currently enrolled DCPS 10 <sup>th</sup> and 11 <sup>th</sup> graders 3.0 GPA +	Currently enrolled DCPS 9 <sup>th</sup> -12 <sup>th</sup> graders GPA requirement varies
Application Materials	Official Transcript, Essay, DCPS Counselor Rec Form, Teacher letter of recommendation+ DCPS Release of Information Form	Official Transcript, Essay, OSSE Counselor Rec form and Teacher rec + OSSE Release of Information Form  <i>Community Colleges do not require essays and teacher letters of recommendation</i>
Cost Covered	Tuition	Tuition & Books
Recommended Students	Students seeking a Private school and on-campus college experience	Students looking for more flexible options and full cost coverage
Completion & Deadline	April 4, 2025 Done in one sitting	May 5, 2025

# OSSE Consortium Dual Enrollment I Applied – What's Next?

## **Only completed applications will be sent for college/university review!**

*A completed application will have all required materials completed & uploaded by the program deadline.*

### If accepted, you will:

1. Admission decisions will be released via email. After program acceptance, students will be required to confirm their "Intent to Enroll".
2. Once confirmed, students will receive enrollment next-steps and course registration instructions directly from the college/university they were accepted to.
  - This information will be sent to the student ONLY.
  - Students are responsible for checking the email they provided in the application and completing the enrollment steps outlined by their college/university.
4. Your college/university advisor will host orientation sessions prior to the start of the semester.

# *Dual Enrollment Grading*

# Dual Enrollment Grades

**Dual Enrollment participation by default is for college credits ONLY.**

**Students interested in earning high school credit for their dual enrollment course must submit the [Dual Credit Request Form](#) with all required signatures by end-of-semester deadlines (*no exceptions*):**

**Fall 2024  
deadline:**

**January 27, 2025**

**Spring 2025  
deadline:**

**June 18, 2025**

**Summer 2025  
deadline:**

**November 3, 2025**

*Examples of SY 24-25 deadlines*



# Dual Enrollment Grades

Dual Enrollment participation by default is for college credits ONLY.

- If your request to receive dual credit is approved, the dual enrollment grade earned will be reported on the official DCPS high school transcript (*grades A through F, including withdrawals*).
- DCPS credit will only be awarded for approved courses which are completed and passed with a grade of C or better. This grade will be calculated with the weight of an AP course as a part of each student's GPA.

**Dual Enrollment courses taken for dual credit can impact the college course's transferability!**

- Students must meet with their HS school counselor prior to submitting the dual credit request form to determine if dual credit is an appropriate option.

# Questions



**Visit/contact your  
school counselor for  
application support!**

<https://dcps.dc.gov/service/participate-dual-enrollment>

**Email  
dual.enrollment@k12.dc.gov**